



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

March 20, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk,
Councilors Jeff Eddins, Tim Poirier, and Dustin Tripp.

ABSENT: Councilor James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton,
Finance Director; Chris Hills, Planning Director; Keith
Archambault, IT Administrator; Fred Boone, Town
Engineer; Jennifer Currin, Senior Planner; Courtney
Jenkins, Planning Technician; Ricky Todd, Public Safety
Officer.

Meeting called to order by Mayor Killen at 7:01 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded
by Councilor Tripp and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

March 4, 2013

...Motion by Councilor Poirier to approve the minutes of March 4, 2013. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Arbor Day Proclamation

Courtney Jenkins, Planning Technician, gave an update on the Town's Street Tree Project and upcoming Arbor Day event.

Mayor Killen proclaimed Friday, April 12, 2013 as the 142nd anniversary celebration of Arbor Day in the Town of Knightdale.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Solid Waste Agreement Amendment

Authorize Town Manager to execute the Solid Waste Agreement Amendment with Waste Industries, L.L.C.

...Motion by Councilor Tripp to adopt the consent agenda. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Construction Projects Update

Fred Boone, Town Engineer, gave updates on current projects including First Avenue Improvements, Knightdale Park, and Mingo Creek Greenway construction and answered questions from Council.

ITEM X. NEW BUSINESS

A. Kiwanis Special Event Permit

Jennifer Currin, Senior Planner, reviewed a special event application submitted by the Knightdale Kiwanis Club and recommended approval of a permit for the bicycle tour.

...Motion by Councilor Tripp to approve the Special Event Permit for Kiwanis Bicycle Tour. Motion seconded by Councilor Eddins and carried unanimously.

B. Knightdale Park Discussion

Planner Jennifer Currin asked Council for guidance on the park name and three street names within the park so that staff can proceed with the recording of plats.

Council agreed that Knightdale Station will be the name of the park and directed staff to receive suggestions on street names to be included on the next Council agenda.

ITEM XI. OTHER BUSINESS

Town Engineer Fred Boone asked Council to consider eliminating the Town's annual spring clean-up program as we are now providing yard waste service on a regular basis.

Council directed staff to educate citizens on options for disposing of items typically picked up during the annual spring clean-up week as well as providing general solid waste and recycling information as a reminder.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported discussing ordinance revisions for accessory building standards and secondary rental dwellings at the March 11, 2013 meeting.

B. Finance

Mayor Pro Tem Chalk noted work on the proposed budget including fee schedule revisions, capital projects discussion, non-profit donations, and review of departmental operating requests.

C. Public Safety

No report.

D. Nominating

...Motion by Mayor Pro Tem Chalk from the Nominating Committee to appoint Teen Member Cydney Steele to the Parks and Recreation Advisory Board. Motion carried unanimously.

E. Liaison Reports

No report.

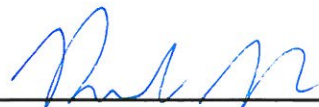
Councilor Tripp mentioned the Town's sponsorship of the Wake Technical Community College 5K Run over the weekend and reported it was a successful event with 250 participants.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

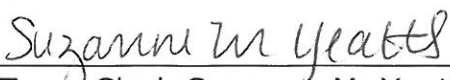
...Motion by Councilor Poirier to enter closed session at 7:29 p.m. to discuss pending litigation. Motion seconded by Councilor Eddins and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:01 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts